

## **How to Obtain a CLIA Certificate of Wavier**

- ❖ Call the Department of Health in your state and ask for a CLIA application, form CMS-116, or go directly to the CMS website (<http://www.cms.hhs.gov/>) and print a copy of the application and directions.
- ❖ Fill out the application and mail it back to your state department of health. Do not send a check with your application.
- ❖ The state department of health will issue a coupon for the fee, \$150 for 2 years. This coupon will have your CLIA ID number on it.
- ❖ When you receive the coupon with the CLIA ID number, you may start testing.
- ❖ Mail in the \$150 fee. If the fee is not paid, your CLIA Certificate of Wavier will not be valid and you will not be able to obtain Medicare reimbursement for the tests you run.
- ❖ You will need to reregister every two years and a new certificate will be issued.